
COMPANY POLICY

Business Continuity Plan

Policy owner	Kevin Buchler, Founder & Managing Director, CoolPath Ltd
Applies to	CoolPath's operations, systems and key relationships
Effective date	August 2026
Next review	August 2027, or sooner following a material change in law, scale or activity

1. Purpose and Scope

CoolPath holds no hardware inventory and operates no manufacturing site, so its continuity risk is concentrated in four areas: the availability and integrity of CoolPath Connect and the Certified F-Gas Technician Registry; continuity of funding and accreditation pipelines with colleges and government schemes; dependency on the Founder & Managing Director as a key person; and concentration risk in any single network partner relationship. This plan sets out how each is managed.

2. Key Risks and Mitigations

Risk	Impact	Mitigation
CoolPath Connect / Registry system outage or data loss	Technicians and partners cannot verify Registry status; reputational and operational disruption.	Regular automated backups, cloud-hosted redundancy, and a documented disaster-recovery process with a target restore time of 24–48 hours.
Key-person dependency (Founder & Managing Director)	Loss of institutional knowledge and external relationships.	Documented processes for every core activity, a nominated deputy authority, and a succession plan reviewed annually.
Disruption to a funding or government scheme route	Reduced candidate pipeline or funding availability.	Funding routes are deliberately diversified across multiple colleges, government schemes and manufacturer partnerships rather than a single source.
Loss of a single network technician partner	Reduced deployment capacity in a region or sector.	Multiple accredited network partner relationships are maintained rather than exclusive dependency on one.
Short-term cash-flow shock	Inability to meet funded-place commitments.	A minimum cash reserve target is maintained, and the investment raise is structured in tranches (see Draft Agreements & MOUs, Document E) rather than drawn down in one block.

3. Response Plan

Any incident is classified by severity (system, financial, partner, or reputational) and escalated through a single communication chain: Founder & Managing Director, then affected network partners, then affected candidates or technicians, then wider stakeholders as required. Where CoolPath Connect is unavailable, an interim manual process (spreadsheet-based Registry extract, held offline and updated daily) is used to verify technician status until the system is restored.

4. Testing and Review

This plan is reviewed annually, and a desktop test of the CoolPath Connect recovery process is carried out at the same time.

Approved and signed on behalf of CoolPath Ltd:



Kevin Buchler

Founder & Managing Director, CoolPath Ltd

Date: August 2026